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RECORDS SERVICES DIVIDION GENERAL SERVICES OFFICE 26 February 1954

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Chief, Records Center Section

Chief, Records Management Branch

Scheduled Visits of Area Records Officers to the Records Center

1. In accordance with my conversation with you recently, please arrange a schedule providing for all of the Area Records Officers to visit the Records Center in the near future. In making your contacts in the DD/P area, limit them to Mr. and suggest that he contact the representatives in the various area Divisions and Staffs in the DD/P area.

- 2. The attached list of Area Records Officers, showing their locations and extension numbers, should be used for making these arrangements.
- 3. Please keep me advised from time to time on the progress you are making on this project.

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Attachment

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

NO ATTACHMENT